

Little Lambs Preschool Handbook



5071 Center Street
Omaha, NE 68106

School: 553-6760

Church: 553-6512

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LITTLE LAMBS PRESCHOOL

A Ministry of *Good Shepherd*
Lutheran Church and School

PARENT HANDBOOK

PURPOSE

Our purpose is twofold. First, we are here to assist parents in making disciples of Christ. We also wish to reach out to those children and families who have no knowledge of their Savior.

Second, we seek to fulfill the mission of the church by nurturing the preschool children so they may grow in the knowledge and love of their Savior.

GOALS

- I. Instruct preschool children so they come to know their condition by nature (Law) and their hope in Jesus (Gospel).
- II. Instruct preschool children so they learn to give glory to their Lord in the following:
 - a. Spiritual Development-Knowledge of Jesus; Bible Lessons
 - b. Social and emotional Development- Respecting Others; Taking Turns; Sharing
 - c. Physical Development- Large Motor Skills, Coordination Development, Games
 - d. Cognitive Development

HOURS

Preschool	Monday	Tuesday	Wednesday	Thursday	Friday
7am-8am	-----BEFORE SCHOOL CARE 7AM-8AM-----				
Option A		8:30 - 12:00		8:30 - 12:00	
Option B	8:30 - 12:00		8:30 - 12:00		8:30 - 12:00
Option C	8:30 - 12:00	8:30 - 12:00	8:30 - 12:00	8:30 - 12:00	8:30 - 12:00
12:00-3:30	Optional Extended Learning Activities 12:00 - 3:30				
3:45-5:45	----- AFTER SCHOOL CARE 3:45PM - 5:45PM-----				

Morning session prices for options A, B, & C.

Option A: Tuesday/Thursday - \$1500 for the year

Option B: Mon-Wed-Fri - \$1700 for the year

Option C: Monday-Friday - \$1900 for the year

Optional Extended Learning Activities - \$4.00 per hour

Before/After school care: \$4.00 per hour

EDUCATION FEE: \$200.00

Pre-Registration Fee—\$50.00 must accompany all preregistration forms. This fee holds a place for your child in the class and is used for preschool supplies. (It is non-refundable and will be applied to your child's tuition.) As you can imagine, Preschool is more of a "hands on" environment, thus more materials are required.

STUDENT DISMISSAL

1. Discipline and Behavior: Students will exhibit proper Christian behavior as per the instructor's established guidelines. These guidelines are Biblically based on the example set for us by our Lord and Savior Jesus Christ.

The teacher will clearly communicate the undesirable behavior to the child first. If positive redirection and reinforcement do not correct the behavior, a short time-out may be used. A time out provides the child with a cooling off period to reestablish communication with the teacher. The child will be allowed to return to the activities when the behavior is under control. Corporal punishment is not used under any circumstances.

If our program cannot adequately fill the behavioral needs of the child, the Principal and the School Board may decide to dismiss the child after a consultation with the teacher and parents.

2. Financial: Parents shall meet their financial responsibilities in a timely nature. You may pay in full or you must participate in the FACTS program Good Shepherd uses to collect monthly payments.

Should either of the above guidelines be violated, student dismissal procedures may be initiated.

HEALTH

Your child's health is a matter of importance to all of us. If your child has allergies or health problems, please make the staff aware of this. You may be called to pick up your child if he appears to have symptoms of illness during the class period. In such cases., the child is isolated from the other students, but still under the supervision and care of the teacher, and a parent is contacted. If the parent cannot be located, we will call the next number on your child's application or emergency card. Paramedics will be called in case of emergency. **When children are ill, please keep them at home, but notify the school.** The preschool does not have facilities available for the care and comfort of sick students.

MEDICATION

If a child must take medication during the day, the school must have a note from the prescribing doctor. This includes cough drops. All medication must come in the original container with instructions on the label, special care needed (such as refrigeration), and dosage. The medication will be kept in a locked box and be administered by the child's teacher or the secretary. For safety reasons, medications must not be left in the child's bag or backpack.



GOOD SHEPHERD LUTHERAN CHURCH

Good Shepherd Lutheran Church is a member of the Wisconsin Evangelical Lutheran Synod (WELS). All of the teachings and doctrines of the WELS are Biblically based. Good Shepherd Lutheran Church currently has a membership over 400. The Sunday worship services are at 8:00 a.m. and 10:30 a.m. A Saturday evening service is held at 6:00 p.m. Sunday school is held from 9:15 to 10:15 a.m. on Sunday mornings. There is no charge for Sunday school. All children are invited to come.

Good Shepherd also offers a Bible Information Class to adults who are interested in acquainting or reacquainting themselves with the basic teachings of the Bible. The Bible Information Class does not involve any type of commitment to Good Shepherd Lutheran Church. Please feel free to speak to Pastor Ewart about information on upcoming classes.



CLOTHING AND PERSONAL BELONGINGS

As Christians we are concerned with the impression we give to others not only in the way we act; but also in the way we dress. Proper dress is beneficial to the classroom's atmosphere. We require that all students be dressed in a manner which is proper for a Christian school where we strive to glorify God in all that we say and do. Our school will not try to regulate fashion, yet dress must be what we consider to be fitting and proper for our Christian school. The teacher and/or principal will contact the parents if there is a problem with dress, and he may at his discretion send the student home if the dress or grooming is in poor taste.

- Dress in general should be clean and pressed.
- Shirts and blouses should be long enough to cover the stomach even when hands or arms are raised.
- Shirts MUST have sleeves on it (no spaghetti straps, tank tops, or cut-offs).
- Clothing should not have holes or be ragged or faded. Shirts, buttons, stickers, etc. which advertise non-Christian ideals should obviously not be worn.
- We ask that students wear closed-toe shoes (no flip-flops, clogs, crocks, etc.) due to safety issues during recreational play time.
- Shorts may be worn until the end of October and through the months of April and May. These shorts must be at least fingertip length and in good condition.
- Hair must be a natural color and not call attention to the student or be a distraction to other students. Examples would be no red highlights or no Mohawks.

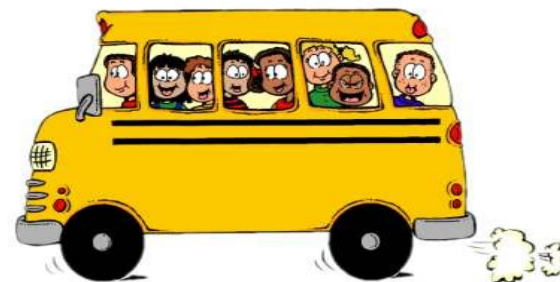
SNACKS

Each child will need to bring his or her own snack daily during the school year. This includes any utensils, plates, and napkins necessary to eat the snack.

Milk is ordered per semester and is optional. If you are interested in ordering milk for your child, this is done at the Fall Registration. The milk is not given during the morning snack time, but is only available to those children staying all day and here for lunch.

FIELD TRIPS

There are some walks and field trips scheduled during the year. Parents are welcome as chaperones for the field trips. If parents drive, each child will be individually seat belted. Consent forms will be filled out in the beginning of the year at registration day.



PARENT PARTICIPATION

All parents are welcome to visit the school at any time. You may wish to avoid the first few weeks of school. Some children have difficulty adjusting to being away from home. Please extend the courtesy of informing the teacher at least one day before your visit.

THE FIRST DAY

The first day of school can be a very happy or unhappy experience for your child. By your words and actions on the first day, you can help him or her. We suggest you place your child in the hands of the teacher, assure your child that you will return, and then leave promptly. When the child realizes you are not available, he will accept the teacher's guidance more readily.

AUTHORIZATION TO PICK UP CHILD

We must have written authorization from the parent for any person other than the parent to pick up the child. This includes carpooling or immediate family pickups.

When an emergency prevents you from picking your child up on time, please notify the school immediately so we may assure your child that he or she has not been forgotten.

SCHOOL CLOSINGS

In case of severe weather we will follow the closing announcements for the Omaha Public School system as broadcast over the local radio stations and all television stations. Whatever action OPS schools take regarding weather related closing we will follow, with the exception of heat related closure. If for some reason OPS is not in session, then we will get our closing announcement broadcast over the radio and television stations. Please listen to your radio and television for these announcements. If you feel that the weather is severe you may pick up your child from school even if the schools have not been officially closed. If for any other reason school must be closed, you will be notified by other means.

ENROLLMENT POLICY

- A. Open to all children at least 3 years of age .
In order to qualify for enrollment, children must be toilet trained and able to care for their own bathroom needs.
- B. Enrollment limit for one instructor is a 1 to 10 teacher—student ratio.
- C. Children may join the program upon turning 3 years old.
- D. Applications are subject to the approval of the principal and the School Board.

METHOD OF REGISTRATION

Children are admitted to Good Shepherd's Little Lambs Preschool programs on a first come basis, as openings become available.

Church members receive first priority.

After classes are filled a waiting list for each class will be created and maintained for the current year.

The non-refundable \$50 registration fee should accompany the pre-registration form to guarantee enrollment of your child in the class or for the waiting list.

You are welcome to visit our facility at any time in order to view the preschool or meet the staff. We will be more than happy to accommodate you.

Please call for an appointment at 553-6760 and ask for the school principal, Ben Leibl.

To learn more about the church, contact Pastor Michael Ewart at 553-6512.

NON-DISCRIMINATORY POLICY

Good Shepherd Lutheran School and Little Lambs Preschool admits students of any race, color, national and ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national or ethnic origin in administration policies, athletic, or other school-administered programs.



IN CLOSING...

Our prayer is that during this year, with parents and teachers working together, your child will grow spiritually, socially, physically, and academically within our Christ-centered atmosphere.

“Feed My Lambs”
- John 21:15



Let the little children come to me, and do not hinder them, for the kingdom of Heaven belongs to such as these.
Matthew 19:14